

**Minutes for Meeting of LIBRARY BUILDING COMMITTEE**  
**Monday, September 6, 2022, 6:00 pm via Zoom**

Attendees: Elizabeth Johnston, Jim Kolb, Chris Kenney, Brian Connolly, Heidi Doyle, Adam Page, Sean Killeen, Richard Littlefield, Mary O'Hara Moore, Frank Orlando, Deb Siefring, Alexis Madison, Jeff Waldron Peter Byerly, Mike McNulty, Tom Gatzunis Jr.

By order of Town officials, this meeting will be a virtual meeting and public participation may be limited. Roll call voting is required. Meeting will be recorded.

J. Kolb called LBC Meeting to order at 6:04 PM

1. 08.01.2022 & 08.16.2022 LBC Meeting minutes voted on.

J. Kolb made motion to approve 08/01 Minutes, motion 2<sup>nd</sup>, all in favor - meeting minutes approved.

J. Kolb made motion to approve 08/16 Minutes, motion 2<sup>nd</sup>, all in favor - meeting minutes approved.

2. Chair's report

a) Invoices for approval:

-Apex Corporation:

Change Order #2 - \$3,265.00

Added fire dampers and Installation per Building Inspector Requirement

J. Kolb made motion to Approve, Motion 2<sup>nd</sup>, Change Approved

Change Order #3 - \$6,667.00

Provide and install new floor grilles for the 1<sup>st</sup> level

J. Kolb made motion to Approve, Motion 2<sup>nd</sup>, Change Approved

Requisition #3 - \$231,777.20

HVAC Ductwork Fabrication & Installation through August

J. Kolb made motion to Approve, Motion 2<sup>nd</sup>, Requisition Approved

-William B. Meyer:

Move in Quote - \$47,212.00

- Move-in quote refresh & Update Scope of Services

- Includes delivery of all added furniture that was delivered to WB Meyer Warehouse

- Included moving of furniture from Community Center and Unloading Eagle storage trailer

- Assembly / set-up of furniture by others

- Move-In Coordination meeting with Stefura & Vendors scheduled

J. Kolb made motion to Approve, Motion 2<sup>nd</sup>, All in favor, Quote Approved

-Beacon Consulting Group:

Pay Requisition #49 - \$544,692.88

- Work completed from 03/01/2022 through 06/30/2022

- Actual payment amount is subject to assessment of Liquidated damages to date

- J. Kolb made motion to conditionally approve pending assessment & deduction of liquidated damages, Motion 2<sup>nd</sup>, All in favor, Requisition approved subject to liquidated damages

### 3. OPM Update

#### a) Recent Events:

- Sprinkler heads underneath all ductwork in the basement have been reinstalled
  - Missed Sprinkler head in Children's room behind elevator added
- HVAC ductwork installation progressed in the basement
- Continued Communication with Pavilion Floors
  - Improved Carpet manufacturing completion date to End of October
  - 8 Days of Install in Early November
- IT Rack reinstalled
- Communication ongoing with Superior to complete wiring and WAP installation
- After 2 days of heavy rains, a leak was found at the Northeast Skylight (Town Hall Side, Front side of Bldg.) on the existing side of the building.
  - Photos sent to BCG to investigate & repair
- Occupancy & Room signage still outstanding
  - Delays from manufacturer & installer
  - On 3WLA for "next week" every week
  - Installation expected
- All donor signage has been ordered and is now in Production
  - Slate donor signage
  - Wooden book-shaped signs for children's room
- Permitting requirements to be lined up as required
- All ADA Access & Requirements complete?
  - All points brought up by Chris Canney have been addressed
    - Walkthrough to confirm understandings ongoing
      - Certain items to remain outstanding, TCO to be issued pending completion of items
- Mural painting to begin around October at the earliest
- On track for LEED Silver in the New Addition
  - Plaque after Occupancy
  - Is certification cost tracked in the budget?
    - Not currently
    - NV5 to lead charge as consultant
      - BAA to confirm if NV5 is projecting cost of certification

#### b) Budget Update

- CHA working on updated budget sheet
  - Budget sheet update will be available for Thursday Budget meeting

#### c) New Business

4. Proposed date of next LBC virtual meeting – 10/03/2022

J. Kolb made motion to Adjourn LBC Meeting to executive session at 7:06 PM  
Roll Call Vote; Meeting adjourned at 7:07 PM