



AGENDA Friends of the Sherborn Library Board Meeting  
Thursday, September 10<sup>th</sup>, 2020 | 7:30PM | Zoom

**In attendance:**

Carrie Spray, Michelle Kozin, Cheryl Ouellette, Amy VanLangen, Elizabeth Johnson, Tate Sakiyama, Kendra Anthony, Allyson King, Julie Vitale, Courtney Williams, Jennifer Baker, Megha Kadiyala, Kara McDermott, Emily Dellaglio, Emily Thomas, Irene Saranteas Bassalee, Suzanne Rovick

**Absent:** Aimee Cronin, Megan Stoessell, Rachel Albertson, Liz Rowland, Dianne Quandt

7:35PM Call to Order, Amy VanLangen called the meeting to order

All attendees introduced themselves.

**General Updates**

Amy VanLangen, President

1. **VOTE:** Minutes – Approval of June 2020 minutes. Motion to approve made by Amy VanLangen. Seconded Julie Vitale. Unanimous approval.
2. Welcome new board members
  - a. Allyson King
  - b. Kendra Anthony
  - c. Emily Thomas
3. **VOTE:** Vote on new board members\* and approve the slate as it stands. Motion to approve made by Amy VanLangen. Kara McDermott Seconded. Unanimous approval.
4. Review FOTSL 2020-2021 calendar. Proposal to sit on for one more month and vote next month to approve.
5. HS student thank you note from seniors.
6. Storage for Sandra's craft fair items need to go somewhere. Courtney Williams offered to hold them in her barn.

**New Business (60 Minutes)**

Library Director's Report

*Elizabeth Johnston*

1. Construction update. Elizabeth gave a history of the new library timeline and funding. Project is into its 4<sup>th</sup> year. Hired a new project manager and an overseeing manager having to hire back the original contractor. Brick is supposed to go back on next week.



The new roof is going back on soon. Building committee meeting yesterday indicates that things will be starting back up.

2. Re-opening update: mid-February to March 2021 is target for Certificate of Occupancy and begin move-in process. Community Center won't be reopening until late Fall/early winter. Still pick up only. Serious Covid restrictions still exist.

Asst. Director / Public Services Librarian

*In absentia: Liz Rowland.*

*Update delivered by Cheryl Ouellette*

1. Summer programs recap. Reached 10,000 minute summer reading goal.
2. Book clubs via Zoom is coming up. Events are on the calendar.
3. Curbside pickup program and book drop remain very popular.

Via email from Liz:

Summer Reading went well. It was the first time we used Beanstack, an online reading program. Cheryl gained access to it for us by applying for a grant through the Massachusetts Board of Library Commissioners. We had a nice turnout for the first time doing it online. 65 people registered, including 42 kids, 8 teens and 15 adults. We exceeded our goal of 10,000 minutes! A total of 13,340 minutes were read this summer. I gave out 7 Aesop's gift cards to the adults who very actively participated. Thank you for your help in funding Summer Reading! We have access to Beanstack for two years, so we might consider doing some more online reading challenges in addition to Summer Reading.

The outdoor book drop has arrived and has been very well received. Patrons really appreciate being able to return anytime. It was especially helpful over the long weekend when we were closed - it was full on Tuesday morning! Thank you again.

I'm starting up more virtual programming this fall. The Cookbook Club has been meeting and the Books, Brews & Bites will meet next October 15 (we're reading Euphoria by Lily King if anyone wants to join us!). Hoping to also put together a series of racial equity programs beginning this fall. Will keep you posted about what's to come.

Curbside has been going really well. We've done around 1,500 pickups so far.

Children's Librarian

*Cheryl Ouellette*

4. Upcoming children's events. Many summer events went off successfully via Zoom. Small turnouts for the most part but recordings are now on the websites. Story hour still



continues. Seasonal themes for the fall. Yoga for kids coming up in Oct and Nov, tools for mindfulness shared as well.

5. Ordering more books related to the Black Lives Matter movement and racial diversity.
6. Make & Take Kits are really popular. Makes bags of crafts and puts them outside for pickup.

**ACTION:** Board to share ideas with Amy for making the kids program more popular and well-known.

#### Events Team

*Event Planning Team Members (Aimee Cronin, Kara McDermott, Suzanne Rovick, Rachel Albertson, Kendra Anthony, Emily Thomas)*

1. Fall fundraising status – no update

**ACTION:** Events team to regroup on potential activities for the coming year, report back in October.

#### Publications

*Carrie Spray*

1. Fall Annual Appeal – timeline feedback requested. Suggested sending something out by end of 2020 or early 2021.

**ACTION:** Small group will gather to discuss next steps.

#### Treasurer

*Courtney Williams*

1. 2020-2020 budget timeline – deadline TBD
2. Process for committee budgets for 2020-2021 in process

#### Donor Data

*Tate Sakiyama*

1. Update/hand-off from Liza Cavaliero – role includes writing thank you notes and capturing data from the donors.

**ACTION:** Amy connect Tate with Liza to share details of Donor Data role.

#### Music & Summer Concerts / Little Free Library



### *Julie Vitale*

1. No update on Music & Summer Concerts
2. Update on LFL – all of the books are gone and knob missing again

**ACTION:** Michelle will check if she has some extra replacement knobs to address the mystery of the frequently missing LFL knob.

### Publicity

*Publicity Team (Megan Stoessell, Emily Dellaglio, Allyson King)*

1. Processes / timeline overview – will post info

### Welcome Committee

*Welcome Committee Team (Dianne Quandt, Irene Saranteas Bassalee)*

1. Summer mailing update – July mailing sent to about 50 people covering first half of 2020 who moved to Sherborn
2. Fall mailing timing – question if we should go digital or otherwise reduce the cost
3. Irene and Julie joined the CSA meeting and trying to keep in sync with Pine Hill.
4. Content update/refresh needed – to be considered. Postcard on recycled paper?

**ACTION:** Irene and Dianne will brainstorm on new welcome kit format.

Discussion about whether to try and schedule a playground activity.

### Children's Programming

*Children's Programming Team (Jennifer Baker, Megha Kadiyala)*

1. Update needed – none for fall

### Exhibits

*Position unfilled*

1. Update (typically for when the library is open – rotating artist series)

### Other Business

8:40PM Motion to Adjourn\*

**VOTE:** Amy VanLangen made the motion to Adjourn. Julie Vitale seconded it. Unanimous Approval.

*Next scheduled meeting is: October 8th, 2020, 7:30 PM on Zoom*

\*vote required