



AGENDA Friends of the Sherborn Library Board Meeting
Thursday, October 8th, 2020 | 7:30PM | Zoom

In Attendance: Elizabeth Johnston, Michelle Kozin, Cheryl Ouellette, Kendra Anthony, Carrie Spray, Liz Anderson, Emily Thomas, Amy VanLangen, Rachel Albertson, Allyson King, Kara McDermott, Irene Saranteas Bassalee, Megha Kadiyala, Courtney Williams, Dianne Quandt, Emily Thomas

Not Present: Tate Sakiyama, Julie Dreyfus, Megan Stoessel, Aimee Cronin, Emily Dellaglio, Suzanne Rovick, Jennifer Baker

7:40PM Call to Order

General Updates

Amy VanLangen, President

1. Minutes – Approval of September 2020 minutes*
 - a. ***VOTE: Approve Minutes:** Courtney Williams Motioned. Dianne Quandt Seconded. Unanimously approved.
2. Vote on FOTSL 2020-2021 calendar
 - a. *Approve Calendar:* Amy VanLangen Motioned. Courtney Williams Seconded. Unanimously approved.

New Business (60 Minutes)

Library Director's Report

Elizabeth Johnston

1. Update
 - a. Construction update

Asst. Director / Public Services Librarian

Liz Anderson

1. Update
 - a. Adult programming update. Good turnouts reported for Books, Brews, and Bites virtually. Hoping to do programming related to racial equity this fall. The plan is to keep the virtual event schedule light but meaningful.
 - b. Yearly statistics just wrapped up. Ebook usage by Sherborn patrons has more than doubled.



- c. Library staff has been putting items outside because patrons cannot browse, such as magazines.
- d. Staff has been planning how to let patrons pick-up requests as weather gets worse and items cannot set outside.

Children's Librarian

Cheryl Ouellette

2. Update

- a. Upcoming program includes jack o lantern content. Submissions will be out on display on October 28th.
- b. Setting out crafts and seasonal book selections for pick-up.
- c. Cheryl sent out a survey to pulse check what the community wants for childrens programming.
- d. Considering changing the upcoming yoga event based on incoming survey results.
- e. Additional programming includes henna.

Events Team

Event Planning Team Members (Aimee Cronin, Kara McDermott, Suzanne Rovick, Rachel Albertson, Kendra Sobiech, Emily Thomas)

1. Fall fundraising discussion

- a. Halloween themed trivia scheduled for Oct. 24th. We'll charge this time around with individual and group pricing. Amy suggested getting a sandwich board sign up at the family flu clinic the weekend of Oct. 17th. Fundraising for the library technology fund for this event. Funds would be used to augment or fund technology-related items to bring to the new library or any quick technology needs during Covid.
- b. Aimee looking into creating a virtual marketplace in place of 2021 Arts and Crafts Fair. Vendors would pay to be part of the online marketplace and FOTSL would promote it. Thought is that we could attract outside vendors.
- c. Committee looking into doing virtual educational events. Tutorials, for example. Put together kits and include an access link to the online instructions (video). Other ideas include DIY kits/crafts, including holiday ornaments. Or partnering with Sherborn Wine & Spirits and doing a cocktail of the month kit/subscription.
- d. Further discussion about what events might be interesting for the community. Board suggested focusing on events/items that don't have religious affiliation.

Publications

Carrie Spray



1. Fall Annual Appeal – content discussion and timing
 - a. Discussion about timing. Considering getting this out to the community in early November. How can we reformat to emphasize what has been happening at the library since our last publication in the Fall of 2019. Additional discussion about what to include – library stats, images, president’s letter, etc. Aiming to get these in the mail by week of November 9th.

Treasurer

Courtney Williams

1. 2020-2020 budget timeline
 - a. Amy gave an update on budget process. Courtney, Amy, and library staff will meet to discuss and propose budget for 2020-2021. Amy will ask committee members to coordinate and ask for the budget they anticipate needing for the upcoming year. The Board should plan to vote on this year’s budget at the November meeting.

Donor Data

Tate Sakiyama

1. Update/hand-off from Liza Cavaliero – no update

Music & Summer Concerts / Little Free Library

Julie Dreyfus

1. Update – no update

Publicity

Publicity Team (Megan Stoessell, Emily Dellaglio, Allyson King)

1. Update – no update

Welcome Committee

Welcome Committee Team (Dianne Quandt, Irene Saranteas, Bassalee)

1. Update
 - a. There are about 20 new families that the committee will send packets to.
 - b. The board discussed the creation of a website. Pros and cons of having a stand-alone website or creating more pages connected to the official library website. Liz is going to see if there are some names of other community Friends presidents she can put Amy in touch with to understand what online presence they have.



Children's Programming

Children's Programming Team (Jennifer Baker, Megha Kadiyala)

1. Update – no update

Exhibits

Position unfilled

1. No update – no update

Other Business

8:57PM Motion to Adjourn*

Amy VanLangen Motioned. Irene Saranteas Bassalee seconded. Unanimously approved.

Next scheduled meeting is: November 12th, 7:30 PM via Zoom

*vote required