

Friends of the Sherborn Library (FOTSL)

Board Meeting Minutes

November 14, 2019

Unitarian Universalist Area Church

In attendance: (17) Jennifer Baker, Sandra Burke, Kaitlin Dunham, Michelle Kozin, Rachel Albertson, Amy VanLangen, Elizabeth Johnston, Carrie Spray, Kara McDermott, Jackie Kleiman, Tate Sakiyama, Courtney Williams, Cheryl Ouellette, Dianne Quandt, Irene Saranteas Bassalee

Absent: Meghan Stoessell, Liz Anderson, Megha Kadiyala, Emily Dellagio, Aimee Cronin, Julie Dreyfus

Call to Order: The meeting was called to order at 9:17am.

Minutes:

President's Update

Amy

Amy opened the meeting by welcoming everyone.

VOTE: Motion by Amy to approve October minutes. Seconded by Kaitlin. Unanimously approved.

Amy referred everyone to Budget handout. Amy stated she sent SBA grant in for Family Game night. Middlesex Grant update – Amy needs contact.

Action item: Kaitlin to share contact info send.

Library Director

Elizabeth

Building Update: Additional brick has been taken off. It was rejected regarding functionality/quality. Now, cannot work with mortar due to cold weather. Building most likely to be wrapped up for the winter and not continue with the work until the spring. Current General Contractor was voted by Library Trustees to fire them but due to contract, the GC had to be permitted time to propose remedial actions on rejected work. So option to get a new GC is there, but it brings with it a number of other time consuming and expensive steps. Waiting for a schedule from existing GC, which is another source of contractual obligation. Even with all of the challenges, the potential for the design to be realized is exciting and inspiring. Right now in a bit of a limbo regarding what will happen next.

Library museum passes. Membership forms are available.

Public Services Librarian

Liz (in absentia)

Looking for policies for social media, Instagram, etc. Will draft and put on the website. How to combine Friends and Library itself. Considering privacy requirements. Book sale will be undertaken by Sandra Burke. Need to solicit donations from community members. Talking with Publicity regarding IG handles and interest to combine with library for a little more content. Debate around positive/negative aspects of comments and balancing people's underlying motivations on commenting negatively. Suggestion to get some "in progress" photos onto social media to have people see how things are changing.

From Liz:

-- Two very well attended programs last month. "An Apple a Day: Local History of Apples" was a joint program with Holliston & Sherborn Historical Societies. 75 people attended. Also well attended was "Declutter, Simplify, Get Organized!" We had 30 people.

-- Upcoming events:

Learn Ukelele for [Kids @ 4 PM](#) and for [Adults at 6:30 PM](#)

[Holiday Gift Wrapathon](#): Create beautiful wrapping paper from everyday supplies. Thursday, Dec 19 @ 3:30-7:30 PM.

Four new museum passes were ordered and will be added soon: Harvard Art Museums, Harvard Museum of Natural History, ICA and the JFK Library & Museum.

Action item: Sandra to reach out to Liz/library about used book sale.

Children's Library Programming

Cheryl

Good turnout on programs continues. Programming fliers handed out. Read through upcoming Nov and Dec programs: Coding class, Legos in the Library, Ukulele lesson, scavenger hunt, holiday sing along, sculpting foam session, and ongoing story time.

See full report at end.

Arts & Crafts Fair

Kara

Friendstoberfest. Thank you will be going out this week.

Jameson will be reserved. Email will be going out soon to vendors for early sign up with some incentive. Discussion around lunch process to get the vendors their food. Need volunteers to deliver free lunches to the people in their booths. Figure out if they get 1 or more coupons per booth and runners to bring them their food. Website is set up. Next meeting will have the sign up lists. Online payment for website? Need to check on it.

Arts and Crafts Fair website doesn't say "library" nor in the URL. Amy requests to review and consider adding to website from a consistency in branding standpoint. Want to get a better assortment of vendors, including more kids things, like My Gym. Plan to have a better food tent idea – volunteers from Fire Dept as volunteers to make the food, raise money with book, touch a truck, Wegmans to donate

food, Medfield Starbucks willing to do a tent

Action: A&C Fair team to explore URL with library branding, including “library” on A&CF website.

Trivia Night will be Saturday March 28. Suggestion to do better food than pizza. Have more socializing time, drinking, eating, visiting 6-?. Start trivia at 7pm or later. Different kinds of trivia. Looking to get the guy at the Heritage.

Action item: Event team to explore trivia host options so we can book.

Publications

Carrie

Annual appeal flier handed out by Carrie for people to see. Getting it out before Thanksgiving. Question about postage permit being able to be used for more than just annual appeal to help us save money on other mailings.

Treasurer

Courtney

Budget Review

Courtney/Amy

Discussion around Honorary Book Program with Elizabeth explaining how it has been in the past (\$75/\$25 for adult/kids). Question about tile painting program or brick path program for fundraiser.

VOTE Amy motion to approve budget. Seconded by Kaitlin. Unanimously approved.

Little Free Library

Julie (in absentia)

Little library needs a “Take One. Leave One.” Sign.

Welcome Committee

Diane/Irene

Discussed well attended playground event. Discussed Heritage event that was less well attended overall. Feb 5 is next event at 7pm.

Children’s Programming

Jennifer

March event discussion around how to plan something that might work for tweens/teens. Winterfest is for younger kids. Is there a better day/time to get older kids? Hot chocolate, chocolate fondue, popcorn machine, ice cream sundae bar. Games v. trivia, escape room, some kind of game for kids. Give parents separate area, At community center. Decide on supervision rules – drop-off event versus parents stay?

Action item: Children’s team to look into Friday night date and reserve room for March.

Motion to adjourn. Jackie seconded. Unanimously approved.

Meeting adjourned at 10:40am.

Children's Library Full Report Friends Meeting November 2019

In October, we had a very good turnout on October 17, for children's performer **Elaine Kessler** as the friendly witch and also **Deb Hudgin's**, Halloween Fun music October 25th.

On Thursday, November 7th Moosehill Wildlife Sanctuary in Sharon presented a program about rabbits called **Bouncing Bunnies**.

Coming up:

Jump into Coding with Scratch Tomorrow, November 15th, 3:30 pm.: Holly Horrigan of C.S. Recitations will have a session to introduce children to the fun, and free Scratch coding platform. Children will learn about Scratch and work on a sample project. By the end of the session, children will have a personal project that they can keep and continue to work on from home. Children with prior experience can explore advanced features available in the coding platform. This program is recommended for children ages 7 -10.

Sign up! at Sherbornlibrary.org

LEGO drop-in, Wednesday, November 20th at 3:15.

Deb Hudgins, Friday, November 22nd, 10:30 am. Deb will have a music themed called **Thanksgiving Celebrations**.

Programs in December:

Julie Stepanak, Thursday, December 5th, 4 PM: Julie will have a class for kids to learn to play the ukulele. She will repeat the class for adults at 6:30 pm. Sign up!

Harry Potter Wizarding Pretzel Wands and Scavenger Hunt, Thursday, December 12th 3:15 – 4:30: Make simply delicious Harry Potter wizarding pretzels with chocolate and candies. Be part of a Harry Potter scavenger hunt in the library and then apply for admission into Hogwarts School of Witchcraft & Wizardry. For kids ages 5 - 15.

(I am looking for a volunteer if anyone would like to help out with the chocolate dipping!)

Deb Hudgins, December 20th, 10:30 am **Deb** will be back with her guitar, music and movement for **Jingle Bell Jump**. Seasonal songs, stories, musical instruments and a parachute.

Floam Drop-In, Friday, December 27th, 3 – 4PM. If kids like working with clay, try sculpting with Floam, a sculpting foam. For children of all ages.