

AGENDA FOTSL Board Meeting
Thursday, May 7th, 2020 7:30 PM
Meeting held via Zoom

DRAFT - In attendance (18): Cheryl Ouellette, Michelle Kozin, Carrie Spray, Elizabeth Johnson, Amy VanLangen, Courtney Williams, Kara McDermott, Megan Stoessell, Jackie Kleiman, Irene Saranteas Bassalee, Megha Kadiyala, Jennifer Baker, Kaitlin Dunham, Liz Anderson, Tate Sakiyama, Emily Dellagio, Aimee Cronin, Liza Cavaliero

DRAFT - Absent: (5), Rachel Albertson, Sandra Burke, Dianne Quandt, Suzanne Rovick, Julie Dreyfus

7:32 PM Call to Order, Amy VanLangen, President

Minutes - Approval of April 2020 minutes*

VOTE: Amy VanLangen made motion. Megan Stoessell Seconded. Unanimous approval.

7:35 PM **New Business** (40 minutes)

Amy VanLangen - President
1. Board 2020-2021 positions

People/positions rolling off: Jackie, Liza, Sandra. Kaitlin rolling off also.

ACTION: Please email if you want to switch committees.

Elizabeth Johnston - Library Director
1. Director's Report

Meeting postponed until Fall. Elections postponed also. Means new fiscal year starts before funding voted on. Concept around funding is to roll forward with 1/12th of previous year's budget every month. Also on Covid-19 task forces in Dover and Sherborn. Take it a day at a time. Trying to figure out re-opening timeframe and plan. Three phase plan. Trying to figure out the three phases to match social distancing recommendations. Need to balance the cleaning agents needed to sanitize with health of patrons. Still figuring out the details.

Liz Anderson - Asst. Director / Public Services Librarian

Great Sherborn Library Bake off went really well. 19 submissions. 1500 people engaged in the bake-off. Working on a seed sharing based on donation from Silverwood Farm and Hopesill Farm. Didn't promote as widely, but now will because have the seeds. Still have about \$1000 of the budget that wasn't used for programming. Discussed use for money. Maybe library in a box from local book store? Considering homesteading series. Suggested Katherine Head as gardening expert. Doing a ricotta making session too. eBook collection invested in further. eBook consumption year over year has almost doubled.

1. Assistant Director's Report

Cheryl Ouellette - Children's Librarian

1. Report: Animal adventures over Zoom. Over 80 people signed up. Mug meals – May 28. Pepperoni pizza in a mug. Age 9+. Cindy McGuinness with blow up whale via zoom may work. Summer reading will be virtual but will still have prizes for kids to pick up. Fairy gardens in summer idea, maybe will work outside. Getting more audio books and eBooks for kids. Pics and Tails photo contest with pets and books. Idea posed to get birdhouse kits where kids could pick them up and tie to a story time with a book that involves birds. Get kids to paint rocks and set them on the library wall. Take photos of kids dropping off their rocks. Rocks could be eventually installed at the library.

Action: Please suggest if there's interest in Trivia?

Aimee Cronin - Arts & Crafts Fair Chair

Suzanne Rovick, Kara McDermott, Rachel Albertson, Tate Sakiyama - Event Planning Team Members

1. Arts & Crafts Fair

a. Promoting vendors / online shopping. Announced event is cancelled on FB.

Website will be up with links to the vendors.

B. Update on vendors status for 2021

2. Trivia Night

a. Virtual trivia night inquiry. Deposit \$150 can be re-utilized anytime. The company is doing a lot of virtual trivia. \$150 per hour. Suggestion to request donations (gofundme) to pay for it. Kara is going to look into it more in terms of booking dates.

Carrie Spray - Publications

1. Spring appeal - discuss revised language/approach. Decision to hold. Should be also virtual anyway, not printed material that will just go into the recycle bin.

Courtney Williams – Treasurer

1. Updating the financials within the next few days. Hoping to get Arts fair vendors their refund checks back soon.

Liza Cavaliero – Donor Data

1. No update.

Julie Dreyfus - Music & Summer Concerts

1. Concert schedule – we will wait to discuss until later. If we can't do the summertime, decision is to just cancel until next summer.

Julie Dreyfus (interim) - Book Cellar & Little Free Library

1. No update.

Jackie Kleiman, Megan Stoessel, Emily Dellaglio – Publicity

1. Suggested putting a banner in the middle of town to tell people to go to the website to find out about virtual events.

Dianne Quandt, Irene Saranteas Bassalee - Welcome Committee

1. Discussed doing a new mailing with some update.

Jennifer Baker, Megha Kadiyala – Children's Programming

1. No update.

Sandra Burke - Exhibits

1. No update.

Other Business

8:39 PM Motion to Adjourn*

VOTE: Tate Sakiyama made motion. Jackie Kleiman Seconded. Unanimous approval.

Next scheduled meeting is: **June 11th, 2020, 7:30PM via Zoom**

*vote required