

AGENDA FOTSL Board Meeting
Thursday, March 12th, 2019 9:15 AM
Held via Zoom Online Meeting

In attendance: (17) Kara McDermott, Kaitlin Dunham, Irene Saranteas Bassalee, Amy VanLangen, Megha Kadiyala, Liza Cavaliero, Michelle Kozin, Elizabeth Johnston, Courtney Williams, Rachel Albertson, Suzanne Rovick, Jennifer Baker, Cheryl Ouellette, Carrie Spray, Sandra Burke, Julie Dreyfus, Jackie Kleiman

Absent: (6), Megan Stoessell, Dianne Quandt, Liz Anderson, Tate Sakiyama, Aimee Cronin, Emily Dellagio

9:18 AM Call to Order, Amy VanLangen, President

Minutes - Approval of February 2020 minutes*

VOTE: Motion to approve: Kara McDermott. Second Julie Dreyfus. Unanimous approval.

9:20 AM **New Business** (50 Minutes)

Amy VanLangen - President

1. DS HS Scholarships - 2 eligible students this year; DS HS needs names, approve \$500 scholarship for each.

VOTE: Motion to approve: Kara McDermott. Second Jackie Kleiman. Unanimous approval.

2. COA - May 3rd taco night/Heritage – target audience is 45-59 age group.

Meeting held to come together under coalition “Sherborn Connects” to help support others’ events a few times/year. Irene, Amy and Elizabeth attended. Expecting a budget contribution from each organization for the May 3rd event. We don’t know yet how much they will be asking for from FOTSL. Sue Keliher new Sherborn COA Director. Suggestion to sign up for her newsletter for good info. A lot of the classes they offer are open to people of all ages. Also can provide good ideas and help for those supporting aging parents.

3. 2020-2021 recruiting (3 positions)

ACTION: Please continue to share your perspective in advance of May/June decision timeframe.

Elizabeth Johnston - Library Director

1. Director's Report

First meeting with new project manager and building committee on Monday night. Went very well. Architects expect to have some drawings done in two weeks to show corrections to building problems that the new construction manager may use to direct the subcontractors. The building manager is not yet hired until the Surety has chance to review the sketches to get a sense of the scope. We do expect for construction to start up again soon!

Regarding the virus - the Library has protocol, we are disinfecting several times a day. Will cancel some programs, taking it a day at a time. This is what most libraries are doing, I'm on a nation wide list from Directors. Haven't heard of any library closures yet except for short-period town-managed sonic cleansing. There is a meeting at Town Hall today to discuss "CONTINUANCE OF OPERATIONS" at 12:30.

Liz Anderson - Asst. Director / Public Services Librarian

1. Assistant Director's Report

Cheryl Ouellette - Children's Librarian

1. Upcoming children's events

Nothing has been canceled yet. A number of upcoming events are on the calendar.

Shrinky Dinks today, Ukelele Saturday, Fine motor fun on March 25th, for ages 2-5 on March 25th, Peepshi, sushi with candy on Thursday, April 2nd.

Aimee Cronin - Arts & Crafts Fair Chair

Suzanne Rovick, Kara McDermott, Rachel Albertson, Tate Sakiyama - Event Planning Team Members

1. Event rescheduling/cancellation - discussion re: plan as needed

2. Arts & Crafts Fair update - location decision and confirmation

Discussion around the need to change the date. We will stop doing any outreach asking for donations due to data moving and also don't want to be tone-deaf asking businesses for support during this economically uncertain time.

Budget implications discussed if we cancel event. If we need to cancel, we will likely make up for it with asking for donations. Decisions TBD as things unfold with coronavirus.

ACTION: Amy VL will have a call with the events team later in the week to further plan on how to postpone and map out all of the considerations and contingencies.

- a. Committee sign-ups
 - b. Sherborn artisans - update on free booth idea?
 - c. FOTSL tent overview
 - d. Review tent budgets/budget management
 - e. Silent auction or raffle?
3. Trivia Night update – on hold right now to wait and see if we still proceed with this date. It is unlikely, but we haven't really spent any money on it yet. Probably can cancel almost everything close to the date. So far sold: 4 tables are reserved and 13 individual tickets.
- If we need to move/cancel, most feel we should postpone instead of cancel outright.

Carrie Spray - Publications

1. Spring appeal

May need to take some different approaches due to coronavirus. We will be holding off since summer events may not be taking place. Not going to require any action from the board. Typically comes out in early summer. Will encourage summer reading. Don't put it together until May.

Courtney Williams – Treasurer

1. Update - donations and expenses totals to-date 2019-2020

No update right now. Courtney will get back to us soon with updated numbers.

Liza Cavaliero – Donor Data

1. Update needed – no updates

Julie Dreyfus - Music & Summer Concerts

1. Review booked bands / consider new band applications

Been working on new bands. Listened to demo tapes. Plan is to get Group Therapy to confirm July 8 date. Will continue to have ice cream truck and food vendor. All agreed those are good additions. She will reach out for the permitting for Republic BBQ and the ice cream truck. Will also reach out to The Heritage to ask if they want to do anything. Julie asking if anyone knows of local food vendor(s) who may want to be a part of it without a dollar minimum, please let her know.

Julie Dreyfus (interim) - Book Cellar & Little Free Library

1. No update - LFL re-stocked with books from book sale

Jackie Kleiman, Megan Stoessel, Emily Dellaglio – Publicity

1. Update needed - no updates

Dianne Quandt, Irene Saranteas Bassalee - Welcome Committee

1. Updated needed - no updates

Jennifer Baker, Megha Kadiyala – Children’s Programming

1. Event rescheduling/cancellation - discussion re: plan as needed. Waiting for update whether we will hold this or not.
2. Family game night - publicity and planning/logistics update – publicity hasn’t started yet. No financial commitment to be concerned about.

Sandra Burke - Exhibits

1. Update needed – no updates

Other Business

9:57 AM Motion to Adjourn*

VOTE: Motion to adjourn: Sandra Burke. Second: Kaitlin. Unanimous approved

Next scheduled meeting is: **April 9th, 2020, 7:30 PM in Unity Hall**

*vote required