

**Minutes for Meeting of  
Sherborn Library Building Committee  
April 13, 2020**

LBC Members Present: Mark Brown, Roger Demler, Jim Kolb, Richard Littlefield, Alexis Madison, Heather Willis, Adam Page, Libby Yon, Chris Kenney, David Williams and Elizabeth Johnston

Library Trustees Members Present: Mary Moore, Hank Rauch

Also Present: Richard Marks (CHA), Michael McNulty (CHA), Peter Byerly (Beacon Architectural Associates), Michael Coleman (Beacon Architectural Associates), Richard Ryan (Beacon Architectural Associates), Stephen Leahy (Sherborn Advisory Committee), Eric Johnson (Select Board), Jeff Waldron (Select Board), Sean Killeen, DPW Director.

The meeting was called to order at 5:00pm. This was a Virtual Meeting conducted in connection with the Zoom Platform with call-in capability. Roll calls were taken to establish the presence of a quorum for the LBC. It was announced that the meeting would be recorded and thereafter kept as an official Town record.

**1. Approval of LBC Minutes**

It was moved, seconded, and voted to approve the minutes of the March 27, 2020 meeting with minor edits to be made by Alexis Madison.

**2. Library Project Update**

- The MBLC has sent a notice to all Cities and Towns that Library construction is considered non-essential and therefore must cease until further notice. The building has been locked.
- KP Law is moving forward with the Surety and Beacon Consulting regarding the takeover agreement. The OPM will be asked to present it to the Town when it is ready.
- Beacon Architectural has sent drawings to the surety for review. CHA has reviewed and commented on them and these comments will be incorporated.
- Based on the Grace report regarding the waterproofing and air barrier, it appears that both must be removed and replaced. This will be discussed with the takeover contractor once onboard.
- Jim Kolb will develop the agenda for future meetings in conjunction with CHA.
- Mary Moore's appointment as an ex-officio member of the LBC has been postponed due to Covid-19 delays.
- CHA will be taking over budget updates moving forward. It was noted that some soft costs are out of date in the previous OPM's budget.
- Furniture is stored offsite at various locations. CHA will work with Elizabeth Johnston to consolidate it at William B. Meyer's warehouse.
- Next Library Trustees meeting is April 21 at 7:30.

3. **Next LBC Meeting:** Monday, April 27 at 5 pm via teleconference.

Motion to Adjourn at 5:50pm

Respectfully submitted,

Richard Marks