

**Minutes for Meeting of
Sherborn Library Building Committee
March 1st, 2021**

LBC Members Present: Jim Kolb, Mark Brown, Frank Orlando, Richard Littlefield, Adam Page, Roger Demler, Chris Kenney, Jeff Waldron, Alexis Madison, Mary Moore (ex-officio) and Elizabeth Johnston

Library Trustees Members Present: Chris Kenney, Brian Connolly

Also Present: Michael McNulty (CHA), Peter Byerly (Beacon Architectural Associates), Eric Johnson (Select Board), Sean Killeen (Town of Sherborn)

The meeting was called to order at 6:00pm. This was a Virtual Meeting conducted in connection with the Zoom Platform with call-in capability. Roll calls were taken to establish the presence of a quorum for the LBC. It was announced that the meeting would be recorded and thereafter kept as an official Town record.

1. LBC Chair's Report:

- Invoices Approval;
 - o SCS CO #01 in the amount of \$4,740 Motion to approve Jim Kolb/ 2nd Roger Demler. All in favor.
 - o ORI Invoice #144638 in the amount of \$375 Motion to approve Jim Kolb/ 2nd Roger Demler. All in favor.
 - o ORI Invoice #143748 in the amount of \$375 Motion to approve Jim Kolb/ 2nd Roger Demler. All in favor.
 - o BAA Invoice #2021-01 in the amount of \$27,288.75 Motion to approve Jim Kolb/ 2nd Richard Littlefield. All in favor.
 - o BAA Invoice #2021-02 in the amount of \$24,390 Motion to approve Jim Kolb/ 2nd Adam Page. All in favor.
 - o BCG Requisition #41R1 in the amount of \$193,400.04 subject to liquidated damages Motion to approve Roger Demler/2nd Mark Brown. All in favor.
 - o Falvey Invoice #2459 in the amount of \$8,300 Motion to approve Jim Kolb/2nd Mark Brown. All in Favor
 - o WJE cost received for 3rd party testing was discussed and noted as previously approved by the town.

- Tentative upcoming LBC meeting schedule:
 - Monday, 5/3/2021
 - Monday, 6/7/2021

2. Voting of Minutes

- o March 1st 2021 meeting minutes were approved

3. OPM Update

- Project Update:
 - CHA presented progress photos and look ahead schedule
 - New brick installation complete, with copper flashing and granite installation now complete. Staging has been removed. Cedar siding substantially complete. Area of staging is being brought to final subgrade.
 - Roofing replacement is complete. Added flashing at the existing skylight remains.
 - With curtainwall/storefront framing installation complete and the bulk glazing installation complete WJE has performed window water testing at specified locations. It was noted that there was some water infiltration, we await the final report with recommendations.
 - Interior finishes completion underway. Coordination of FF&E delivery and installation with the work of the GC is underway.
 - IT coordination is underway. SCS to fully remobilize next week to complete interior cabling and WAPs installation. Pricing for the connection between the Town Hall building and the Library is anticipated this week.
 - AV/Telcomm/Network Equipment list drafted, to be updated and finalized once consultant is confirmed.
 - CHA noted that schedule update SL16 was received on 3/22 reflecting no change to the projected substantial completion date noted in SL15 – 4/30/21
 - Weekly Owner/Architect/Contractor site meetings continue on Wednesdays at 1PM
- Financial Update:
 - See invoice approvals above (Item 1)
 - Brian Connolly to send updated town contingencies budget to CHA for incorporation into overall project budget update.

4. Next LBC Meeting: Monday, May 3rd at 6PM via zoom

Motion to Adjourn at 7:00PM

Respectfully submitted,

Mike McNulty