

**Minutes – Sherborn Library Building Committee  
3/4/19, the Sherborn Community Center**

LBC attendees: James Kolb, Chris Kenney, Adam Page, Mark Brown, Richard Littlefield, Alexis Madison, Heather Willis  
Trustees: Mary Moore, Hank Rauch  
John Sayre-Scibona, OPM  
Peter Byerly, Architect  
Eric Johnson, Select Board  
Jeff Waldron, Advisory Committee  
Elizabeth Johnston, Library Director

Prior meeting minutes from 2/4/19 were approved.

**Project update:**

It was discussed that “dry-in” would only be accepted once the conditions first outlined by BAA letter dated 1/2/19, with further direction provided in BAA FR#27 and FR#29, are fully satisfied.

Peter Byerly reported that the plans received from FSBC on 3/1/19, marked-up with selected dimensions, will not be accepted; FSBC must provide as-built survey conforming to the requirements as defined in BAA FR#30.

BAA was requested to send a letter to FSBC with respect to skylight deficiencies related to the condensate gutter, flashing and rake infill.

**Schedule Update:**

Schedule Update SL04 (progress as of 2/22/19) has been received showing that project completion schedule has shifted from 9/9/19 to 9/12/19.

**Site Progress:**

On hold until spring. FSBC has yet to engage a site contractor.

**Building Progress:**

Construction activity since last LBC meeting noted on copper gutters, brick and granite band, existing building sprinkler, waterproofing, east chimney flashing, additional rafter and purlin sheathing.

**Requisition:**

It was moved and approved to not recommend FSBC Payment Application #26 for payment to the Trustees, as changes requested by the Architect have yet to be addressed; for the most part the requested changes involve payment for work in place but not yet accepted, including exterior brick and granite band, storefront frames and glazing. With the requested deductions the value of the requisition will reduce from ~\$234k to ~\$100k.

**Budget:**

The updated budget was distributed by John Sayre-Scibona. With respect to the 2/1/19 update \$14,616 moved from "Possible CR's" line XXX to "Pending CR's" line 110. Five items were added to the Pending Change Log since the last update, as follows:

Remake Doors 206-1 per RFI 156 (\$2,189)  
Existing First Floor Revised Bathroom Operator (\$2,131)  
Special Brackets for Aluminum Doors (\$1,899)  
Elevator Hoistway Inspection (\$1,774)  
Fin Tube Radiator Revisions per ASI 19 (\$6,663)

No other budget changes.

**IT Cabling/Program:**

Of the four IT companies contacted, one has been rejected and additional information requested from the remaining three, in order to better evaluate the proposals. Two of the three have responded and the third response is expected shortly. Once received negotiations will be undertaken with the preferred bidder to establish a design-build style contract. The AV component of the project has yet to be finalized, and may be folded in with the IT. IT cables must be installed prior to wallboard and finishes, which work is expected to start soon after "dry-in".

**Sherborn Library Interiors Committee (SLIC) Update**

Peter Byerly committed to delivering the sample of the original carpet to the jobsite tomorrow.

At approximately 7:50pm it was moved, approved and a role call taken to move into Executive Session, in accordance with MGL Chapter 30A, Section 21 (a). At approximately 8:45pm it was moved, approved and a role call taken to close the Executive Session and to adjourn the LBC meeting.

Respectfully submitted,  
Richard Littlefield

Documents viewed at the meeting:  
3/4/19 budget update  
3/4/19 change order log