

**Minutes for Meeting of
Sherborn Library Building Committee
June 21st, 2021**

LBC Members Present: Jim Kolb, Chris Kenney, Mark Brown, Richard Littlefield, Roger Demler, and Elizabeth Johnston

Library Trustees Members Present: Chris Kenney, Brian Connolly

Also Present: Peter Byerly (Beacon Architectural Associates), Sean Killeen (Town of Sherborn), Jeff Waldron

The meeting was called to order at 6:00pm. This was a Virtual Meeting conducted in connection with the Zoom Platform with call-in capability. Roll calls were taken to establish the presence of a quorum for the LBC. It was announced that the meeting would be recorded and thereafter kept as an official Town record.

1. LBC Chair's Report:

- Invoices Approval;
 - o SCS invoice #6973 dated 6/18/21 in the amount of \$20,791.29 Motion to approve Chris Kenney/2nd Roger Demler. All in favor.

- Tentative upcoming LBC meeting schedule:
Monday, 7/12/21

2. Voting of Minutes

- o June 7th 2021 meeting minutes were approved contingent on confirmation of attendees listed

3. Project Update

- New brick installation complete, with copper flashing and granite installation now complete. Staging has been removed. Cedar siding substantially complete. Area of staging is being brought to final subgrade. With site retaining walls, landscape walls, exterior patio pavers, exterior concrete nearing completion.
- Roofing replacement is complete. Added flashing at the existing skylight now complete. Water testing to be scheduled mid/late June
- Curtainwall/storefront window water testing results and recommendations received from WJE and passed on to BCG. BCG to review with subcontractors and manufacturer and advise on fixes. Retesting will be conducted once confirmation of repairs and confirmation of correct installation of approve details is received.
- Interior finishes completion underway. Coordination of FF&E delivery and installation with the work of the GC is underway.
- IT/AV Update: Harbor One will install telcomm and network integration, Kevin

- Wittman will coordinate desktops and servers.
- IT subcommittee is meeting weekly. AV/Telcomm/Network Equipment list confirmed with equipment beginning to be ordered.
 - Next BCG schedule update is SL18, expected in the next month with abatement and ductwork replacement projections.
 - Weekly Owner/Architect/Contractor site meetings continue on Wednesdays at 1PM
- Financial Update:
 - See invoice approvals above (Item 1)
 - Total project budget update to be presented next meeting incorporating latest expenditures report and updated schedule completion projections.

4. Next LBC Meeting: July 12th at 6PM

Motion to Adjourn and enter executive session at 7:00PM

Respectfully submitted,

Mike McNulty