

**Minutes for Meeting of
Sherborn Library Building Committee
February 1st, 2021**

LBC Members Present: Jim Kolb, Mark Brown, Frank Orlando, Richard Littlefield, Adam Page, Roger Demler, Chris Kenney, Jeff Waldron, Mary Moore (ex-officio) and Elizabeth Johnston

Library Trustees Members Present: Chris Kenney, Brian Connolly, Hank Rauch

Also Present: Michael McNulty (CHA), Peter Byerly (Beacon Architectural Associates), Eric Johnson (Select Board)

The meeting was called to order at 6:00pm. This was a Virtual Meeting conducted in connection with the Zoom Platform with call-in capability. Roll calls were taken to establish the presence of a quorum for the LBC. It was announced that the meeting would be recorded and thereafter kept as an official Town record.

1. LBC Chair's Report:

- Invoices Approval;
 - o BAA invoices for December (\$22,287.50) reviewed and recommended for approval by CHA. Motion put forth by Jim Kolb. Seconded by Mark Brown. All in favor.
 - o CHA November Invoice recommended for approval by Jim Kolb.. Motion put forth by Jim Kolb. Seconded by Richard Littlefield. All in favor.

- Tentative LBC meeting schedule thru expected completion:
 - Monday, 3/1/2021
 - Monday, 4/5/2021
 - Monday, 5/3/2021
 - Monday, 6/7/2021

2. Voting of Minutes

- o January 4th meeting minutes were approved

3. OPM Update

- Project Update:
 - CHA presented progress photos and look ahead schedule
 - New brick installation complete, with copper flashing and granite installation now complete. Staging has been removed.
 - Roofing replacement is complete.
 - Again, the curtainwall activities were noted as particularly concerning as related to overall schedule and weather tightness. Curtainwall material including glazing was delivered on 1/26, however the installation crew was delayed due to covid. We expect

- a crew to be available this Wednesday.
- CHA noted that a schedule comment review meeting was held with BCG/5Star and their scheduling consultant. Schedule update SL15 was issued incorporating notes from this meeting showing an updated projected substantial completion date on 4/30/21.
 - Weekly Owner/Architect/Contractor site meetings continue being held on Tuesdays at 1PM
 - CHA noted that OAC meeting minutes are being reviewed for accuracy, and revision comments are being incorporated by BCG as agreed.
 - BAA reviewed floor plans to highlight building storage areas.
 - Financial Update:
 - BCG requisition 40r1 was reviewed and recommended for approval to Library Trustees BCG requisition 40r1 had been previously reviewed and approved by BAA.

4. Next LBC Meeting: Monday, March 1st at 6PM via zoom

Motion to Adjourn at 7:15PM

Respectfully submitted,

Mike McNulty