

Sherborn Library Building Committee

Meeting Minutes

October 9,

2018

Present: Jim Kolb, Chris Kenney, Adam Page, Libby Yon, Mark Brown, Heather Willis

Also Present: John Sayre-Scibona (Design Technique Inc.), Peter Byerly (Beacon Architectural Associates), Elizabeth Johnston (Library Director), Sean Killeen (Town of Sherborn CMD Director/Facilities Manager), Mary Moore (Library Trustees Chair), Hank Rauch (Library Trustees), Jeff Waldron (Advisory Committee)

The meeting was called to order at 7:00 pm.

1. **LBC moved and voted** to approve September 24, 2019 meeting minutes.
LBC moved and voted to table September 10, 2018 meeting minutes pending recirculation.

2. Project Update

a. Review Project Issues

- Jim updated committee on plans to Call the Bond on Five Star Building Corp (FSBC). Call to include pending change orders. Working on letter with town counsel. Anticipate getting it out by end of the week.
- Mary sent note to Kevin Perrier after last week's meeting noting lack of site progress. FSBC site managers said they didn't need anything from Beacon to proceed.
- Managing damaged dry wall removal. Still outstanding.
- Committee noted real and large disconnect between FSBC management and site team and their communication with the Town of Sherborn Team.

b. Schedule

- Lack of building progress has pushed the schedule to late February in a best-case scenario. It was noted that we are possibly looking at project completion in April given lack of work the past month specifically completion of building envelope. FSBC has promised a new and real completion date ASAP.
- Peter confirmed the non-ventilation issue of addition roof is solved.

- Elizabeth in touch with SCC about continued Library use of SCC during unforeseen schedule delay into 2019.

c. Progress

i. Site Issues

Curb Cuts: Peter going to look at curbing tomorrow. Sean reviewed today. Civil engineers also examined. Plan is to pull, systematically excavate, evaluate and rebuild.

Church having parking issues on Sundays. Mary Moore to touch base with church contacts.

Silk town not beginning roof for another 3 weeks.

ii. Addition Progress

There was nothing to report on building progress

iii. Existing Building Progress

There was nothing to report on building progress.

3. Five Star Building Corp. Requisition

a. Approval

The LBC moved and voted to approve Requisition 21 in the amount of \$130,171.76 pending BAA review of correct tabulation.

4. Review Project Budget

a. CR Log / Budget Update

No change order this month. Net adjustment this month is due to revisions to prior submitted CR's 17R4, 46B, 51R3, 76R1, 87R3. Projections for 92 and 96 still holding. One added item CR102 which is being reviewed now and should be reduced. Net adjustment is a reduction of \$140,010. Total pending changes now \$587,543.51.

5. IT Update

a. Progress on receipt of three proposals

John has received two proposals, one for \$42,000 and \$28,000. John looking for a third firm to compare numbers.

6. Landscape Discussions

We will convene a group in the next month to begin looking at site landscape design including Dick Stoner, Hadley Berkowitz, and Carol McGarry.

7. SLIC Continued Interiors Discussion - if required

Robert Evans cancelled meeting to update SLIC on his early mural design. It was suggested LBC use his schematic on a town mailing.

8. Other items not reasonably anticipated 48 hours in advance

Jeff Waldron, Sherborn Advisory committee suggests library team present to Advisory committee on 11/7 and present at public meeting on 11/14 in preparation for all Town meeting December 11th.

Jennifer Searle working on talking points for mailing to town in advance of Advisory Public Hearing and Town Meeting.

It was suggested John tally additional costs to Town of Sherborn due to FSBC schedule delays.

9. Next LBC Meeting Date:

Joint Trustees and LBC meeting 10/22 at 7pm.

LBC moved and voted to adjourn meeting at 8:00 pm.

Respectfully submitted by Heather Willis