

## Minutes for Meeting of LIBRARY BUILDING COMMITTEE

Monday, May 06, 2024, 6:00 pm via Zoom

Attendees: Liz Anderson, Lexis Madison, Chris Kenney, Brian Connolly, Mark Brown, Sean Killeen, Adam Page, Roger Demler, Richard Littlefield, Frank Orlando.

By order of Town officials, this meeting will be a virtual meeting and public participation may be limited. Roll call voting is required. Meeting will be recorded.

C. Kenney called LBC Meeting to order at 6:02 PM

1. 04.01.24 LBC Minutes voted on.  
C. Kenney made a motion to approve the 4/1/24 minutes, motion 2<sup>nd</sup>, all in favor- meeting minutes approved.
2. Chair's report
  - a. Invoices for approval- no invoices were presented to the LBC for approval.
3. Project Update – LBC Chair Project Report
  - a. Overall project update
    - i. M. Brown reported the sky broken glass was replaced and S. Killeen reported the leak at the chimney cap was addressed and will be monitored through the next rainstorm.
  - b. Budget update
    - i. Liz explained there was one minimal wrap up legal bill submitted this pay period to be passed through the project budget.
    - ii. Liz reported 2 payments for punch list work for the elevator key access and the entry door latch repairs were also processed for payments.
    - iii. Liz to share payment tracking spreadsheet with the LBC.
  - c. Furniture update
4. LEED certification
  - a. S. Killeen was able to obtain manifests for the construction waste processed through Casella and forwarded that information to R. Ryan at BAA to send to their consultant.
    - i. C. Kenney to reach out to R. Ryan to confirm they can complete the LEED certification submission.
    - ii. Liz confirmed with the MBLC that they have what they need for documentation and that they asked for a copy of the certification when received.
5. Mural
  - a. Liz reported the muralist has mobilized and moved his equipment into the library and intends to start working nights and Sundays.
    - i. The muralist is finalizing the design based upon feedback from the subgroup, and upon acceptance, Liz will share the design with the LBC.
    - ii. A. Madison reminded the group that M. Moore was to engage a videographer to document the installation.
6. FF&E
  - a. Liz received a verbal quote from a carpenter to replace the doors on the cabinet in the Trustee Room and will forward the formal written proposal for acceptance when received.
7. Historical Society Space
  - a. C. Kenney explained a concept sketch for the basement space was developed and Town Meeting approved funds and pending a Town vote, the Select Board would hire an architect to advance the concept through construction documents that could be used to obtain construction costs.
    - i. C. Kenney to share concept sketches with the LBC.

8. Date of next LBC virtual meeting: Monday, June 3 at 6 pm.
9. Meeting adjourned by C. Kenney at 6:20 pm and voted to go into Executive Session.

