

Minutes for Meeting of LIBRARY BUILDING COMMITTEE

Monday, March 4, 2024, 6:00 pm via Zoom

Attendees: Liz Anderson, Lexis Madison, Chris Kenney, Brian Connolly, Mark Brown, Sean Killeen, Adam Page, Roger Demler, Richard Littlefield, Frank Orlando.

By order of Town officials, this meeting will be a virtual meeting and public participation may be limited. Roll call voting is required. Meeting will be recorded.

C. Kenney called LBC Meeting to order at 6:02 PM

1. 02.05.24 LBC Minutes voted on.
C. Kenney made a motion to approve the 2/5/24 minutes, motion 2nd, all in favor- meeting minutes approved.
2. Chair's report
 - a. Invoices for approval- no invoices were presented to the LBC for approval.
3. Project Update – CHA OPM Project Report
 - a. Overall project update
 - i. BAA put together an extensive list, outlining all the close out documents that were owed and what was received to date which sent over to BCG.
 1. Marcus delivered a full set of as-builts as well as a USB Drive with submittals, MEP's and the O & M documentation.
 - b. Furniture update
 - i. Liz reported that the couches were sent to the warehouse, and should get a ship date, probably in the next week, around March 15.
 - ii. Liz explained she has reached out to 2 cabinet makers to get quotes for the rare book bookcase missing the doors.
4. LEED certification
 - a. T. Gatzunis reported that Marcus had completed the BCG portion of the application which was outstanding when we met last month.
 - i. M. Coleman (BAA) stated he would double check with their LEED consultant, Kathy with NV5 and get a report from her on what, if anything else is needed and report back to Thomas.
5. Mural
 - a. Liz reported Robert Evans has made great progress, and about a month ago, received a draft from him which she sent to the working group to get some feedback. Liz explained he will another draft based on our on our recommendation and there will be something to share in the next few weeks.
6. Other Items discussed
 - a. Thresholds at terrace doors
 - i. S. Killeen reported the thresholds have been addressed and do not appear to be leaking. He mentioned that A&A windows will be addressing other door issues and the need to address the front door which is still not operating properly.
 - b. Elevator
 - i. Liz explained the elevator wasn't functioning as it was supposed and would continue to go up to the second floor. She reported she has received a reasonable quote for the elevator company to come and put in a key so that it will restrict access to the second floor whenever the library wants to have after hours programs.
 - c. Lock Box
 - i. Liz stated she did get a Wi-fi enabled lock box to install downstairs so that the

library can start to do those after hours programs and keep the building more secure.

7. Date of next LBC virtual meeting: Monday, April 1st at 6 pm.
8. Meeting adjourned by C. Kenney at 6:25 pm and voted to go into Executive Session.

