

Minutes for Meeting of LIBRARY BUILDING COMMITTEE

Monday, June 3, 2024, 6:00 pm via Zoom

Attendees: Liz Anderson, Jim Kolb, Chris Kenney, Brian Connolly, Mark Brown, Roger Demler, Richard Littlefield

By order of Town officials, this meeting will be a virtual meeting and public participation may be limited. Roll call voting is required. Meeting will be recorded.

J. Kolb called LBC Meeting to order at 6:01 PM

1. LBC Minutes voted on.

- Jim Kolb made a motion to approve Meeting minutes from 3/4/2024, motion 2nd, all in favor – meeting minutes approved
- Jim Kolb made a motion to approve Meeting minutes from 5/6/2024, motion 2nd, all in favor- meeting minutes approved.

2. Chair's report

- a) No invoices for approval
- b) No action items/votes for LBC recommendations

3. Library Project Update

- a) Confirmation that the skylight and chimney issues have been resolved
- b) Invoice update for the punch list was reviewed as distributed by Liz Anderson in the amount of \$4,613.00 for items related to door repairs and elevator access key.
- c) CHA punchlist being reviewed and prioritized for follow up. Sean Killeen and Chris Kenney to walk the space, narrow the list down, get the work priced by trade and execute the work.
- d) Specifics include hardware, carpentry, painting, some minimal waterproofing and glass waterproofing around the storefronts etc.
- e) F,F&E update:
 - Trying to recover cost for missing items and working with Town counsel
 - Getting quote from millworker for cabinet door in the Trustees room
 - Stand up desk and work station follow up pending
- f) LEED Certification; Chris Kenney reached out to Rich Ryan at BAA who in turn reached out to NV5 with a response still pending. Mark Brown asked about retainage and answer was contingent upon follow up with BAA re: the matter.

g) The mural work has been on going and discussions regarding students observing the work and using Bill Miller as videographer are possibilities and need follow up.

h) The funding for the Historical Society space was passed by the Town and work will proceed with a small group to oversee the A/E team and the work itself which will need to go through a public advertisement and procurement process.

4. The Public meeting was closed to adjourn to Executive Session without returning to Public Session. **The next LBC meeting will be July 1, 2024.**