

## **Minutes Sherborn Library Building Committee January 9, 2017**

Present: Mark Brown, Roger Demler, Jim Kolb, Richard Littlefield, Heather Willis, Libby Yon

Also Present: Elizabeth Johnston (Library Director), Mary Moore (Library Trustees), John Sayre-Scibona (Design Technique Inc), Peter Byerly (Beacon Architectural Associates)

The meeting was called to order at 7:05 pm.

### **1. Approval of LBC Minutes**

It was moved, seconded, and voted to approve the minutes of the November 28, 2016 meeting, as amended. Mary Moore offered to take notes for this meeting.

### **2. Update from Owner's Project Manager John Sayre-Scibona (JSS)**

- General Contractor contract has been signed by the Town
- Elizabeth Johnston to submit to MBLC for their records
- Demolition permit has issued by Building Inspector
- Site and logistics meeting 1.10.17 @ 3:30 pm to meet with Five Star Construction, Town Hall officials, LBC members, OPM, Library Director and Sherborn public safety officials. The meeting was requested by Town Administrator David Williams.
- Five Star is using the abatement team from Encore to also handle the demolition, creating efficiencies. The Town Administrator is expected to sign that contract on 1.10.17.
- JSS noted that Five Star has been very responsive reflecting the positive comments noted in the DCAM review.

### **3. Trustee update on FY17 ATM capital budget request**

Mary Moore (MM) provided an update on the BoS meeting on 1.5.17 to discuss a capital request item for the roof deduct in the amount of \$190,750. Selectmen Yon and Brandon recused themselves and Selectmen Giamo and Killeen agreed that the item should go on the Town Meeting Warrant but voted that it should be presented and sponsored by Library Trustees. Mark Brown and Jim Kolb were also present at that BoS meeting and shared some observations about how the incentive monies be presented when we appear in front of Advisory.

### **4. Peter Byerly (PB) discussed the progress on the Sherborn Library Interiors Committee (SLIC).**

He circulated a new schedule to keep everyone on track and noted that he and Richard Smith and Stefura have been meeting to discuss several key design enhancements they are exploring for the Treehouse, Children's Room and the Inglenook. The goal is to review new ideas and integrate into the overall library design with a comprehensive design that would appeal to all library users.

The 2 immediate goals for SLIC:

- Make decisions about resilient flooring so we can move that to sub-bid in February
- Make sure the design enhancements can be supplemented later by the owner, not phased but scoped separately outside of the current construction contract.

There was some discussion about pursuing an agreement with Contractor (if these design elements are funded) to accommodate some of this concurrently so the overall construction timeline is not extended.

PB handed out a schedule for *Additional Services* required to deliver these new out of scope efforts. It was for \$27,680 including \$16,000 for services from Stefura. After some discussion about cost and value-add from this

exercise vs. what we already funded for design services, PB emphasized he did not believe that BAA could adequately deliver on this without the partnership with Stefura and Richard Smith and the SLIC.

A motion was made to fund Additional Services #9 from project contingency for additional design for Children's room and various interior items. Motion was seconded and voted.

### **5. Move to Sherborn Community Center.**

Elizabeth Johnston (EJ) reported on the successful move over the holidays. William B. Meyer delivered great value and she was satisfied with that choice. In addition, Eagle Container was helpful getting remaining items into a trailer and moved to temporary storage location on lot owned by SCCF on Western Avenue. Thanks to Libby Yon (LY) for helping to escort the trailer to its new location. Other move items of note:

- Patrons who have used the space provide good feedback
- Phone lines have moved to SCC, small glitch with Alarm Company digital communicator, JSS resolving with Five Star.
- EJ had requested via email that acting Fire Chief to review building now that we have moved in, MM asked JSS to reiterate this with TA at meeting on 1.10.17
- Building Inspector visited and provided a 'thumbs up'

### **6. LBC Meeting dates**

JSS suggested we move up to first week of month to accommodate warrants, etc. now that Construction has started. First Monday of month was discussed and agreed upon. Location TBD. EJ would try to reserve the Police Station.

- February 6th
- March 6th
- April 3rd
- May 1st
- June 5th

### **7. Adjourn**

Motion to adjourn was made and seconded and voted at 8:35pm.

Respectfully submitted,

Mary Moore  
Library Trustee