

## Minutes for Meeting of LIBRARY BUILDING COMMITTEE

Monday, August 12, 2024, 6:00 pm via Zoom

Attendees: Liz Anderson, Chris Kenney, Mark Brown, Sean Killeen, Adam Page, Roger Demler, Richard Littlefield, Frank Orlando.

By order of Town officials, this meeting will be a virtual meeting and public participation may be limited. Roll call voting is required. Meeting will be recorded.

C. Kenney called LBC Meeting to order at 6:07 PM

1. July 1, 2024 LBC Minutes voted on.  
C. Kenney made a motion to approve the July 1, 2024 minutes, motion 2<sup>nd</sup>, all in favor- meeting minutes approved.
2. Chair's report (Chris Kenney filling in)
  - a. Jim Kolb moved out of Sherborn. Discussion on taking turns as the LBC Chair on revolving basis. Decided September 9 Chair will be Richard Littlefield; Mark Brown will Chair the October 7 meeting; Roger Demler to Chair November 4 and Adam Page to Chair the December 2 meeting.
  - b. LBC tasked with Final Report to the Town; Liz will check with Brian Connolly about details of the Report. Chris also will look back on responsibilities of the LBC and what else the group is charged with.
  - c. Invoices - Snowden came back and did work on the HVAC system. Cooling issues with the condensing unit, had a leak, fixed leak.
  - d. Punchlist – as scope gets assigned, will evaluate if LBC needs to review proposal and invoices or if should shift to House Committee of the Trustees.
3. Project Update –
  - a. Overall project update
    - i. Sorted punchlist provided by BAA, prioritized items. No budget update.
  - b. Furniture update
    - i. Liz reported potential on cabinet maker to replace the Rare Book cabinet doors.
  - c. Weekly House Committee meetings; shifting from construction to operations/management. Keep LBC informed as we transition
  - d. LEED Certification
    - i. Latest response from NV5 is that it's with USGBC and we should be hearing back from them shortly.
  - e. Mural progressing
  - f. Granite steps put in out in front of the Library, waiting for handrails to be fabricated.
4. Next LBC meeting will be September 9 at 6pm. Meeting adjourned by C. Kenney at 6:26 pm and voted to go into Executive Session, roll call vote.