

Friends of the Sherborn Library (FOTSL)

Board Meeting Minutes

December 12, 2019

Unitarian Universalist Area Church

In attendance: (13) Kara McDermott, Emily Dellagio, Megan Stoessel, Kaitlin Dunham, Irene Saranteas Bassalee, Jennifer Baker, Julie Dreyfus, Carrie Spray, Amy VanLangen, Suzanne Rovick, Megha Kadiyala, Liza Cavaliero, Michelle Kozin

Absent: (10) Tate Sakiyama, Elizabeth Johnston, Jackie Kleiman, Dianne Quandt, Cheryl Ouellette, Courtney Williams, Liz Anderson, Aimee Cronin, Sandra Burke, Rachel Albertson

Call to Order: The meeting was called to order at 7:34pm

Minutes:

7:30 PM Call to Order, Amy VanLangen, President

Minutes - Approval of November 2019 minutes*

Motion to Approve Minutes made by Amy VanLangen. Seconded by Julie Dreyfus. Unanimously approved.

7:35 PM **New Business** (60 Minutes)

President's Update

Amy VanLangen - President

1. Thank you for all the amazing work in 2019.
SBA grant submitted for the Game Night.

(In absentia) Elizabeth Johnston - Library Director

The construction project is still at a pivotal point. I hope to have a clearer sense of what will happen in the months ahead to report to the Friends in January.

We have spoken with the Community Center Board about extending the lease even though we don't have a firm schedule for the project's completion. The SCCF Board is amenable, of course, but discussed how their memberships are going down. They seem to connect that downward trend to an impression they believe the public has that, since the Library, a publicly-funded organization, is a paying tenant here, the SCC doesn't need the revenues. The SCCF Board has asked for our help in continuing to promote their role in the community and their goodwill towards the Library by

providing temporary housing for a longer-than-anticipated stay.

Action item: Ask Elizabeth for an update after the meeting next week.

Action Item: Recognize SCCF's part in housing the library on an extended basis and spread more goodwill on their behalf. Possibly give them a donation as well.

(In absentia) Liz Anderson - Asst. Director / Public Services Librarian
Used book sale update with Sandra

Need a new date for the book sale – currently confirmed for January 11 (mid-morning) but too much is going on that day with Frozen princesses coming

Action item: Find new date and distribute Flyer to be passed to Social and get it in the public

NOTE: Target time was initially decided to be right after Pancake breakfast at Pine Hill on Jan 11, but now we need to find a new date as later in the meeting we realized the Frozen princess event is also for Jan 11 and that is too much going on. We won't have the needed space for the book sale.

Action items: Please donate books (and boxes). We need a cash box. Make sure can use Square and Venmo. Need a rug and some toys to set up a reading nook. Need refreshments. Sandra will send around a sign up sheet for all of the above.

(In absentia) Cheryl Ouellette - Children's Librarian
1. Ukulele class cancelled for lack of interest

Harry Potter event was today. Was geared towards 4-5 years old. Scavenger hunt, treats. Dec 20th Jingle Bell Jump. Jan 11th Frozen Princesses. Apothecary program in Feb – Kids/adults, bath bombs, gloss, hand cream

See full report at the end.

Kara McDermott, Suzanne Rovick - Arts & Crafts Fair Chair
(absent: Aimee Cronin, Rachel Albertson) - Event Planning Team Members

1. Arts & Crafts Fair update - location decision and confirmation
 - a. First vendor email
 - b. Website update / online payments
 - c. Committee sign-ups
2. Trivia Night update – ADULTS only, March 28 – confirmed. Who will be doing it is still TBD. Food is still TBD. Start is 7pm

Action Item: Aimee updating website to do signups online. Make catering decisions. (Medfield Pizza suggested for Mediterranean menu.)

Megan Stoessell, Emily Dellaglio (absent: Jackie Kleiman) – Publicity

1. Instagram handle decision with Liz should be aligned with the Library
3. FOTSL pictures for library page update

Action item: Megan and Emily will follow up with Liz to choose the IG handle.

Action item: Children's events team + Sandra to send bullet points on Winterfest and the book sale as soon as possible. Emily will work with Liz put on both social media platforms.

Carrie Spray - Publications

1. Fall Annual Appeal – no update

(In absentia) Courtney Williams – Treasurer

1. Update: Matching donations have come in.

Liza Cavaliero – Donor Data

1. Update: Some things have come in from the appeal but not sure the total.

Action item: Liza will confirm with Courtney the totals.

Julie Dreyfus - Music & Summer Concerts

1. Summer concert update – a few bands have reached out. Only booking 3 bands and are waiting until new year to contact bands, so we can have some rain dates.

Julie Dreyfus (interim) - Book Cellar & Little Free Library

1. Update, book donations and sign: Created a Sign for the little library at the playground to help people remember to put more books in

Irene Sarantea Bassalee (absent: Dianne Quandt) - Welcome Committee

1. Winter event at the Heritage – February 5. Bulk postage isn't worth it.

Action: Will send another mailing will go out in early January to remind people.

Jennifer Baker, Megha Kadiyala – Children's Programming

1. Family game night update – Friday, March 20, Ages 6+. Trying to move toward Game Right company who demos their board games and sells them as well (\$5-\$15) and we get half of the proceeds. Would like a pizza night and a sundae bar. No alcohol. Too expensive and

interferes with adult trivia night. Not a drop off event. Not sure if this is the kind of event that would be well attended. Bingo night is alternative. With a prize room – maybe prizes are donated. Heads/Tails game. Start at 6:30pm. Games, food. Take a break, then have dessert. Decorations and balloons, festive.

Action: Hype it up and get people to attend with ice cream, pizza, raffle, games. We need one person per station to learn the game and run the table. Ask if there will be multiple copies of each game to have multiple tables going at once for the more popular games. Confirm details by January meeting so we can begin promoting.

Winterfest Update - Activities for 30 minutes, 15min snack break. Then Jungle Jim starts (45min show).

Action item: Need people to sign up for stations. Will send up a sign up after the new year. Look up Bobo balloons on Amazon.

(In absentia) Sandra Burke - Exhibits

1. Update

Via email: Confirmed Jan 11th for the Used Book Sale. We have use of the community center for free. Flier ready for posting online and around town, exploring getting it in Pine Hill backpacks as well. I would love to get some help day of, we'll be storing the books at our houses so we will need help unpacking the boxes of books from our cars and setting them up on tables. Also I'm sure people will bring books day of the event. Some help with purchases would be great too, and maybe we could borrow a cash box or two from the Craft Fair supplies? Would it be worth trying to accept credit cards?

I'm also hoping Children's could help us by setting up a little Children's area, we were thinking of bringing a couple of bean bag chairs and a little rug to set up a kids reading area. Maybe we can bring in a few toys or something else for the kids to do if anyone has ideas?

I would love to get some coffee and munchkins to serve.

Please ask the friends if anyone has any donations of books and / or boxes for us to use to hold the books.

8:23 PM Motion to Adjourn made by Amy. Seconded by Julie Dreyfus. Unanimous approval

Next scheduled meeting is: **January 9th, 2019, 9:15 AM in Unity Hall**

Friends Meeting December 2019

Children's Programs:

The ukulele class for kids with Julie Stepanek was cancelled due to low sign ups. We have rescheduled her program for Saturday, March 14th at 11 AM. It might be a better time of year for the program.

Harry Potter Wizarding Pretzel Wands and Scavenger Hunt, is this Thursday, December 12th 3:15 – 4:30:

We will make Harry Potter wizarding pretzels with chocolate and candies. Be part of a Harry Potter scavenger hunt in the library and then apply for admission into Hogwarts School of Witchcraft & Wizardry. For kids ages 5 - 15.

Deb Hudgin's, Jingle Bell Jump music and movement for young children is Friday, December 20th, 10:30 am. Seasonal songs, stories, musical instruments and a parachute.

Vacation Week:

LEGO Drop –in on Thursday, December 26th 11 AM and a Floam Drop-In, Friday, December 27th,

3 – 4PM. If kids like working with clay, try sculpting with Floam, a sculpting foam. For children of all ages.

Coming up in January:

Saturday, January 11th, 2 PM , Princesses Elsa and Anna from Frozen(who we'll call the Winter Snow Sisters) are coming with a Princess storytime, sing along songs and a photo op. The Princesses will be in costume, so bring your princesses or princes in costume for a photo op.

Pretty as a Princess in Rhode Island is running this program.

Coming up in February,

Molly's Apothecary will have a program on **Thursday, Feb. 6th from 4 – 5:30 PM.** This will be a fun filled workshop on making natural products. The kids will make handmade lotion and lip gloss. There will be a sign up for this program. For ages 7 - 17.

Molly will also have a workshop for adults the same night from 6:30 – 8 pm with aromatherapy and making bubbling bath soap. Sign up for the workshops.

